**Accreditation Workshop

**Wednesday 28th June 2017**

**St Paul’s Centre, Gerald St, Port Talbot SA12 6DQ**

**08:30 – 09:00 Registration / Refreshments  
09:00 Start & Introduction -** *RGE Associates*

**09:10 – 09:40 Overview and mapping of the various Accreditation standards**

*RGE Representative with interactive sessions*

**09:40 – 09:50 Video presentation**

**09:50 – 10:10 Questions and Discussion**

**10:10 – 10:40 Tea / Coffee – One to One Sessions**

**10:40 - 11:10 Benefits – Route to Accreditation**

* + - * + *Foundations*

The workshop is suited to Managers, Quality Managers (or deputy’s) and Business owners.

**Return booking form to:** [Business@npt.gov.uk](mailto:Business@npt.gov.uk)

Please mention in subject line **– ACCREDITATION WORKSHOP**

**For further information about the event, please contact:**

Neath Port Talbot Council – Business Team on 01639 68 68 35

**For information or queries in relation to Accreditations, please contact:**

Gary Evans [gary@rgeassociates.com](mailto:louise.monkman@ggc.scot.nhs.uk)

Nerys Davies [nerys@rgeassociates.com](mailto:Natasha.Leo@cmft.nhs.uk)

* + - * + *Costs*
        + *Set up*
        + *Maintaining*

**11:10 – 11:20 Video Presentation**

**11.20 – 11.40 Questions and Discussion**

**11:40 – 12:00 Tea / Coffee**

**12:00 – 12:30 One to Ones**

**12:30 Session Close**

**Booking form

**Accreditation Workshop - Wednesday 28th June 2017**

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| Course Details Please write in BLOCK CAPITALS. | |
| Title | **Accreditation Workshop** |
| **Date** | **Wednesday 28th June 2017** |
| **Venue** | **St Paul’s Centre, Gerald St, Port Talbot SA12 6DQ**  [**Phone**](https://www.google.co.uk/search?client=safari&rls=en&q=st+pauls+centre+phone&sa=X&ved=0ahUKEwjG5qzWyJ3UAhXGPRQKHYXiDbkQ6BMIigEwDw)**:**[**01639 883123**](javascript:void(0)) |
| **Return booking form to:** | [Business@npt.gov.uk](mailto:Business@npt.gov.uk)  **Please mention in subject line – ACREDITATION WORKSHOP** |
| **Notes** | Please provide an email address in order to provide confirmation of booking. **Bookings must be received by Wednesday 21st June 2017 (**Maximum of 30 places) |

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| Your Details | | |
| Title | Mr Mrs Miss Ms Dr other | |
| **Surname** |  | |
| **Forename** |  | |
| **Job title/discipline** |  | |
| **Organisation Name and business address** |  | |
| **Phone number:** |  | |
| **E-mail** |  | |
| **Size of Business?** | Small, Medium or Large | Number Employed: |
| **Business Sector?** | e.g: Manufacturing | |
| **Do you currently hold any form of Accreditation?** |  | |
| **What form of Accreditation/s are you interested in taking on?** |  | |

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| **Independent equal access** | |
| I have a disability. Please contact me to discuss my requirements (Please tick if applicable) |  |

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| **Dietary requirements** |
| Please state any special dietary requirements below: |
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**Confidentiality: All information is treated with the strictest of confidence by NPTCBC and will only be shared with the workshop providers and the Port Talbot Waterfront Enterprise Zone team at Welsh Government**.